

Safe Work Method Statement

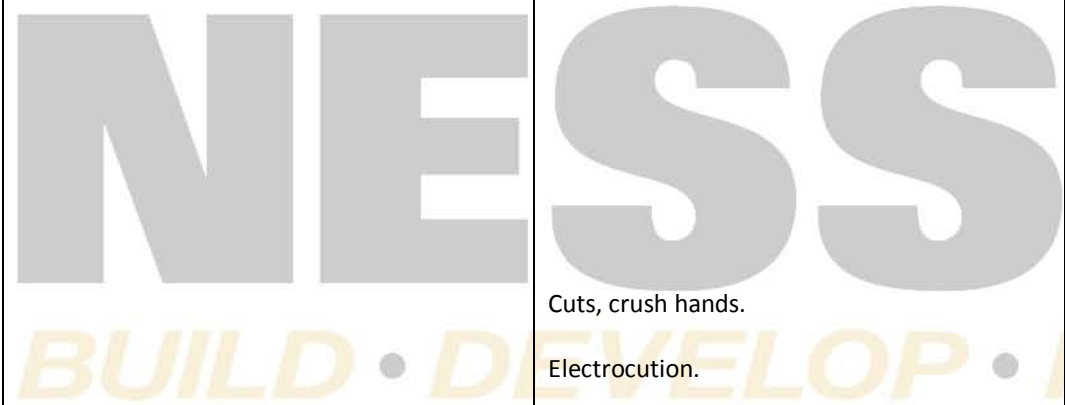
Company Name: NESSIS <small>BUILD • DEVELOP • INVEST</small>	Site Address:	Other Details:
Contractor:	Activity/Trade: Carpenter	Date:

TASKS List the tasks required to perform the activity in sequence carried out.	HAZARDS & RISKS What can harm you - Hazards? What can happen – Risks?	RISK CONTROL MEASURES List the control measures required to eliminate or reduce the risk of injury and detail how the control measures will be put in place.	WHO IS RESPONSIBLE Individual/s responsible to implement the control measures identified.
Entry to Site.	Entry to unsafe areas. Movement of site personnel vehicles, plant & equipment.	Undertake NESSIS Developments site induction prior to arriving on site. Risk assessment of site conditions. Training of all employees.	All personnel associated with this task.
Unloading Equipment.	Fall from vehicle. Manual handling injuries. Being struck by equipment. Crush hands. Cuts. Slips, trips & falls.	Training employees in manual handling. Team lifting. Training employees in manual handling. The use of PPE equipment such as gloves. Unload equipment on level clear area.	All personnel associated with this task.
Setting Up.	Crush hands, cuts. Slips, trips & falls. Manual handling injuries.	Use PPE equipment. Clear rubble & access to work area. Avoid difficult terrain. Secure ramps or planks. Training employees in manual handling.	All personnel associated with this task.
Unloading of House Frames/Trusses/Timber or Materials.	Being struck by delivery trucks or crane. Crane or lifting gear failure.	Site staff to be aware of entry & set up areas of truck & cranes. Crane & truck drivers to be made aware of location of on-site personnel. Training & use of PPE equipment such as hard hats & high visibility safety vests. Only suitably trained personnel to operate	All personnel associated with this task.

		plant & equipment. No-Go zones to be established around lifting area. Plant & equipment to be, registered and maintained with accompanying log books, and operated only by licensed personnel.	
Placing of House Frames/Trusses/Timber & Materials on Ground Floor.	Falls & trips when carrying frames.	Ensure access path is clear and free of any debris. Ensure stacking area is clear and accessible without obstruction. Team lifting or mechanical lifting aid used when required.	All personnel associated with this task.
Erecting First Storey House Frames.	<p>Back & shoulder injury when standing house frames.</p> <p>Back injury & missing target when using sledge hammer to position frames.</p> <p>Crushing, hit by falling objects.</p> <p>Fall from a step ladder when connecting frame junctions.</p> <p>Injury from the use of nail guns.</p> <p>Electrocution.</p> <p>Sun burn.</p>	<p>Training in manual handling techniques. Team lifting when required.</p> <p>Training in manual handling techniques. Personnel to be trained in the correct procedure in using a sledge hammer. Remove any loose blocking before standing frames. Training in the use of PPE such as hard hats. No personnel to be in a direct line of path associated with a falling object.</p> <p>Training in the correct use of ladders. Ensure ladders a set up on a clear, flat & level surface.</p> <p>Use of PPE equipment such as safety glasses and gloves. Training in the use of nail guns. Competent or supervised personnel only to use nail guns.</p> <p>Testing, tagging & register of all power tool equipment done quarterly. Training in the correct use of all power tool equipment, and equipment to be used by competent personnel only.</p> <p>Wide brim hats, long sleeve clothing & sunscreen to be used.</p>	All personnel associated with this task.
Laying of First Floor Joists.	<p>Slips, trips & falls when carrying materials.</p> <p>Falling from heights.</p> <p>Injury from the use of nail guns.</p>	<p>Ensure access path is clear and free of any debris. Ensure stacking area is clear and accessible without obstruction. Team lifting or mechanical lifting aid used when required.</p> <p>Training in the correct use of ladders. Ensure ladders a set up on a clear, flat & level surface. If required, the use of a scaffold is to be implemented to allow for safe work practices.</p> <p>Training in the use of PPE equipment such as</p>	All personnel associated with this task.

	Electrocution.	safety glasses and gloves. Training in the use of nail guns. Competent or supervised personnel only to use nail guns. Testing, tagging & register of all power tool equipment done quarterly. Training in the correct use of all power tool equipment, and equipment to be used by competent personnel only.	
Laying of First Storey Sheet Flooring.	Slips, trips & falls when carrying materials. Personnel hit by sheet flooring mishaps. Back & shoulder injury when handling sheet flooring. Falling from heights. Electrocution. Damage & injury to eyes & hands from fumes and usage of flooring glue. Injury from the use of nail guns.	Ensure access path is clear and free of any debris. Ensure stacking area is clear and accessible without obstruction. Team lifting or mechanical lifting aid used when required. Ensure correct lifting & carrying techniques are used at all times. Training in general lifting, carrying & handling techniques of sheet flooring. Training in manual handling techniques. Team lifting when required. Mechanical lifting aids to be used if required. Training in the use of portable ladders. Erect temporary handrails if required. Erect temporary work platform or scaffold if required. Lay sheet flooring from one corner of floor area and work off. Testing, tagging & register of all power tool equipment done quarterly. Training in the correct use of all power tool equipment, and equipment to be used by competent personnel only. Training in the use of PPE equipment such as safety glasses and gloves. Training in the use of PPE equipment such as safety glasses and gloves. Training in the use of nail guns. Competent or supervised personnel only to use nail guns.	All personnel associated with this task.
Installation of First Storey Wall Frames.	Slips, trips & falls when accessing first storey work area. Slips, trips, back & shoulder injuries when	Ensure fall protection at floor perimeter & stair void is in place & all ground floor temporary bracing is adequate. Implement safe ladder access to first floor ensuring that ladder is secure. Training in the use of ladder access to the first storey. Assess path prior and clear of any debris.	All personnel associated with this task.

<p>lifting wall frames.</p> <p>Falling from heights.</p> <p>Electrocution.</p> <p>Injury from the use of nail guns.</p> <p>Fall from a step ladder when connecting frame junctions.</p>	<p>Adjust edge protection to provide sufficient access to allow frames to be passed up to first storey, ensuring edge protection safety is not compromised. Assess weight prior to lifting and use team lifting or mechanical lifting aids where required.</p> <p>Training in the use of portable ladders. Erect temporary handrails if required. Erect temporary work platform or scaffold if required.</p> <p>Testing, tagging & register of all power tool equipment done quarterly. Training in the correct use of all power tool equipment, and equipment to be used by competent personnel only.</p> <p>Training in the use of PPE equipment such as safety glasses and gloves. Training in the use of nail guns. Competent or supervised personnel only to use nail guns.</p> <p>Training in the correct use of ladders. Ensure ladders a set up on a clear, flat & level surface. Erect temporary work platform or scaffold if required.</p>	<p>Adjust edge protection to provide sufficient access to allow frames to be passed up to first storey, ensuring edge protection safety is not compromised. Assess weight prior to lifting and use team lifting or mechanical lifting aids where required.</p> <p>Training in the use of portable ladders. Erect temporary handrails if required. Erect temporary work platform or scaffold if required.</p> <p>Testing, tagging & register of all power tool equipment done quarterly. Training in the correct use of all power tool equipment, and equipment to be used by competent personnel only.</p> <p>Training in the use of PPE equipment such as safety glasses and gloves. Training in the use of nail guns. Competent or supervised personnel only to use nail guns.</p> <p>Training in the correct use of ladders. Ensure ladders a set up on a clear, flat & level surface. Erect temporary work platform or scaffold if required.</p>	<p>All personnel associated with this task.</p>
<p>Loading and Installation of Trusses or Roof Members.</p> <p>Falls through stair voids.</p> <p>Manual handling injuries.</p> <p>Personnel hit by falling objects.</p> <p>Slips & trips.</p> <p>Falling from heights.</p>	<p>Wall frames falling over when loading trusses.</p> <p>Falls through stair voids.</p> <p>Manual handling injuries.</p> <p>Personnel hit by falling objects.</p> <p>Slips & trips.</p> <p>Falling from heights.</p>	<p>Ensure all framing sections, nail plates and brace strapping are nailed off before loading materials. Check that all temporary bracing is adequate, as well as additional bracing needed for temporary stacking of members. Installation of stair void cover or sufficient hand railing to be in place before access gained.</p> <p>Access weight of materials and use team lifting or mechanical lifting aids if required. Training in the use of manual handling techniques.</p> <p>Training in the use of PPE equipment such as hard hats and safety vests.</p> <p>Access and work area to be kept clear of debris.</p> <p>Scaffolding to be implemented if required for fall protection. Personnel must not walk on top plates or trusses at any time. Trusses to</p>	<p>All personnel associated with this task.</p>



	<p>Personnel hit by materials when being loaded by crane. Crane failure.</p> <p>Falls, slips, trips, strains & structural frame collapse.</p> <p>Cuts, crush hands.</p> <p>Electrocution.</p>	<p>be stockpiled by crane onto top plates, which have been additionally braced to support extra temporary load of materials. Work should be planed so that trusses/rafters are arranged in sequence to minimise handling during erection.</p> <p>Only competent trained and licensed personnel to operate plant & equipment.</p> <p>Training in the use of PPE equipment such as hard hats & safety vests. No-Go zones to be established around lifting area of crane.</p> <p>Ensure first truss is adequately secured as per engineers specification as a minimum, and is braced and plumbed safely. Perform all works from a safely utilised ladder or scaffold structure as required. Ensure working conditions are safe to proceed i.e. Excessive wind and wet weather at a safe minimum.</p> <p>Ensure all ties, noggins, trimmings & tie downs, as per engineers & manufacturers installation specifications are adopted throughout construction.</p> <p>Training in the use of PPE equipment such as gloves.</p> <p>Testing, tagging & register of all power tool equipment done quarterly. Training in the correct use of all power tool equipment, and equipment to be used by competent personnel only.</p>	
<p>Packing Up, Cleaning Up.</p>	<p>Falls, cuts, manual handling injuries from dismantling work platforms & extra bracing.</p> <p>Sunburn, eye & ear damage.</p> <p>Dust inhalation from sweeping up.</p> <p>Personnel hit by vehicle & plant movement around site.</p>	<p>Remove work platforms and extra bracing in the reverse order that they were erected.</p> <p>Work from adequately required ladders set up as per training techniques.</p> <p>Training in the use of PPE such as safety glasses, hearing protection and sunscreen and long sleeve clothing.</p> <p>Training in the use of PPE such as dust masks.</p> <p>Ensure driver is aware of personnel on site, use vehicle spotter to aid driver vision.</p>	<p>All personnel associated with this task.</p>

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- I have read and understood the content of this Safe Work Method Statement (SWMS), have inducted and trained my employees and contractors in its implementation, and all agree to work in accordance with it.

Approved by:	Company Position:	Signature:	Date:



Worker Name:	Worker Signature:	Worker Name:	Worker Signature:

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