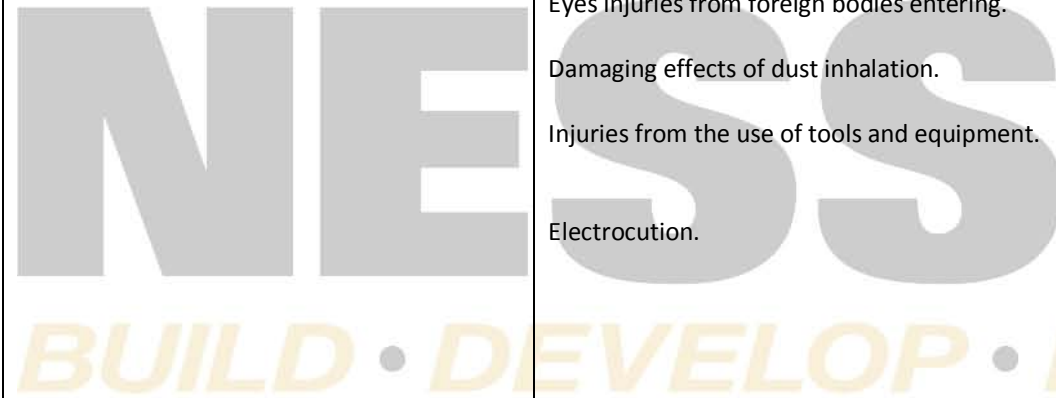


Safe Work Method Statement

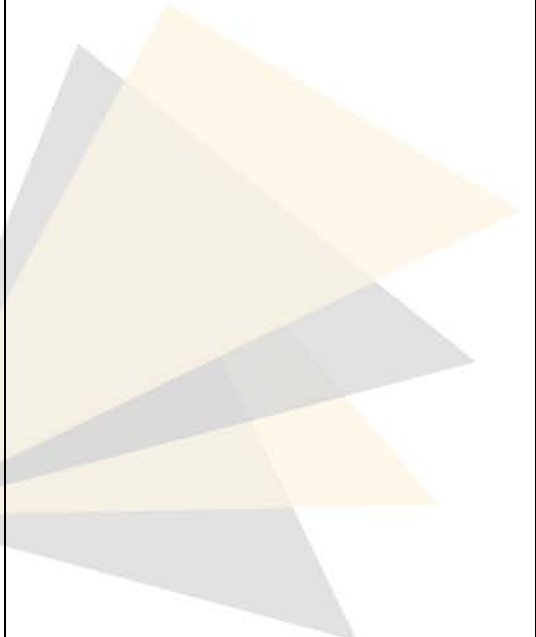
Company Name: 	Site Address:	Other Details:
Contractor:	Activity/Trade: General Activities/Trades	Date:

TASKS List the tasks required to perform the activity in sequence carried out.	HAZARDS & RISKS What can harm you - Hazards? What can happen – Risks?	RISK CONTROL MEASURES List the control measures required to eliminate or reduce the risk of injury and detail how the control measures will be put in place.	WHO IS RESPONSIBLE Individual/s responsible to implement the control measures identified.
Entry to Site.	Entry to unsafe areas. Movement of site personnel vehicles, plant & equipment.	Undertake NESSIS Developments site induction prior to arriving on site. Risk assessment of site conditions. Training of all employees.	All personnel associated with this task.
Unloading Equipment.	Fall from vehicle. Manual handling injuries. Being struck by equipment. Crush hands. Cuts. Slips, trips & falls.	Training employees in manual handling. Team lifting. Training employees in manual handling. The use of PPE equipment such as gloves. Unload equipment on level clear area.	All personnel associated with this task.
Setting Up.	Crush hands, cuts. Slips, trips & falls. Manual handling injuries.	Use PPE equipment. Clear rubble & access to work area. Avoid difficult terrain. Secure ramps or planks. Training employees in manual handling.	All personnel associated with this task.
Preparation of Work Areas for Installation. Installation of Materials, Parts & Equipment.	Back, shoulder & neck injuries. Manual handling injuries.	Personnel to be trained in the correct procedure of work practices. Personnel to take ample rest periods & muscle stretching when required without compromise. Training personnel in manual handling techniques. Team lifting or mechanical lifting aids to be used when required.	All personnel associated with this task.



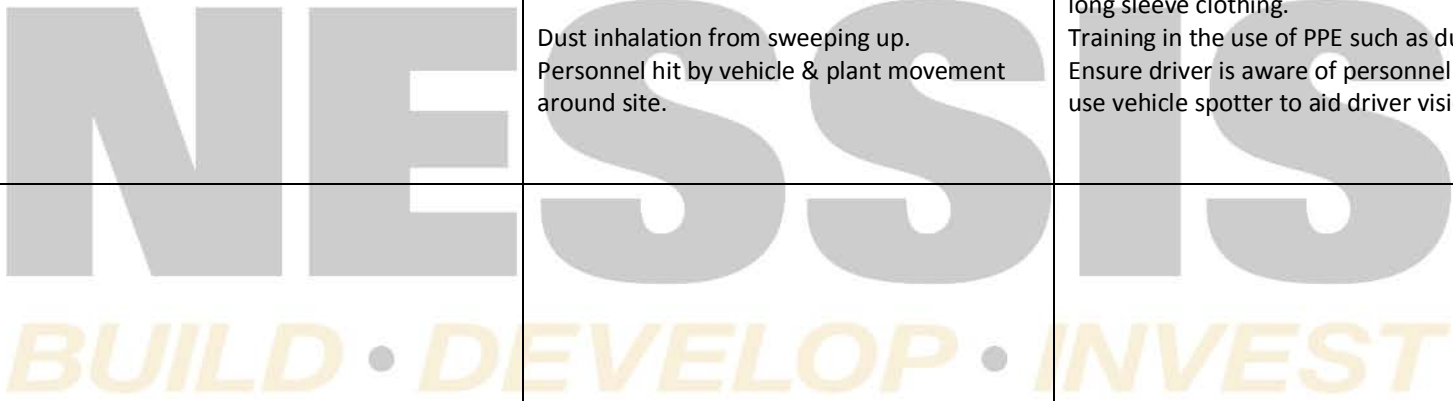
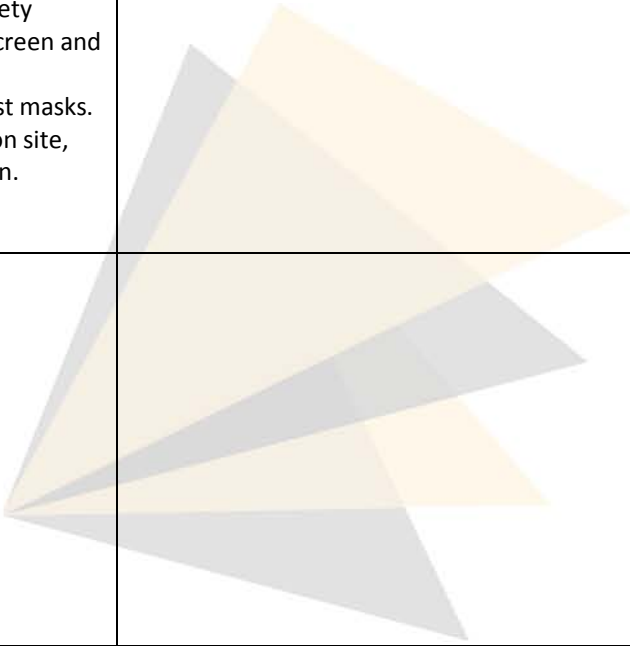
NESS

BUILD • DEVELOP •

	<p>Falls from ladders.</p> <p>Falls from trestles & platforms.</p>	<p>site personnel. All personnel using such products to be made aware of their effects and any action to take should it be required. Training in the use of PPE equipment such as safety glasses, gloves, hard, hats, long sleeve clothing & face shields.</p> <p>Training personnel in the correct use of portable ladders. All ladders to be in a safe & full working condition, and inspected by user daily prior to use. Ladders must be set up on a clear, flat even surface and never lent against a wall etc. Ladders must be used in accordance with manufacturer's specifications regarding weight, set up and usage.</p> <p>Training in the correct use trestles & work platforms. Trestles & work platforms must be set up on a clear, flat even surface and never lent against a wall etc. Trestles & work platforms must be used in accordance with manufacturer's specifications regarding weight, set up and usage. Absolute care is to be taken when working off such equipment as to not step off edge of platform or work to close to one end and cause platform to tilt up and fall. A spotter is to be used to monitor personnel working off such equipment to ensure the previous listed scenario does not occur. Only trained and competent personnel are work off such equipment.</p>	
	<p>Injuries from working off scaffolds.</p>	<p>Training in the working off scaffold to be provided to all personnel by contractor. Access only to be gained through provided access points, not from scaling any other points of the scaffold. Under no circumstances are any unauthorised personnel to dismantle or alter any part of a scaffold. Scaffold to be inspected daily before use by personnel prior to usage.</p>	

<p>Finishing Off of Works.</p> <p>Repairing, Adjusting & Any Other Additional Works to be Carried Out.</p>	<p>Back, shoulder & neck injuries.</p> <p>Manual handling injuries.</p> <p>Slips, trips & falls.</p> <p>Cuts, splinters & abrasions.</p> <p>Eyes injuries from foreign bodies entering.</p> <p>Damaging effects of dust inhalation.</p> <p>Injuries from the use of tools and equipment.</p> <p>Electrocution.</p> <p>Sunburn.</p> <p>Damaging effects of chemical & hazardous substance fumes from inhalation.</p>	<p>Personnel to be trained in the correct procedure of work practices. Personnel to take ample rest periods & muscle stretching when required without compromise. Training personnel in manual handling techniques. Team lifting or mechanical lifting aids to be used when required. Ensure work area and access paths are clear of all materials & debris prior to commencement. Safe & appropriate access is to be used to gain access to all work areas and surfaces. Ensure any openings, voids or live edges, are safely barricaded off prior to commencement of any works. All personnel are to be made aware of any danger openings, voids or live edges prior to commencement of any works, through a daily toolbox meeting initiated by contractor. Training in the use of PPE equipment such as safety gloves. Training in the use of PPE equipment such as safety glasses. Training in the use of PPE equipment such as dust masks. All tools & equipment to be tested & tagged quarterly prior to use. Training in the correct use of all equipment prior to use. Only qualified & competent personnel permitted to operate dangerous equipment. All tools & equipment to be tested & tagged quarterly prior to use. Training in the correct use of all equipment prior to use. All electrical leads to be safety suspended off floor & ground surfaces. Training in the use of PPE equipment such as sunscreen and long sleeve clothing. A product MSDS to accompany all chemicals & hazardous substances upon product arrival on site, and to be made readily available to all site personnel. All works areas using such products to be kept well ventilated through</p>	<p>All personnel associated with this task.</p>
--	---	--	---



		<p>points of the scaffold. Under no circumstances are any unauthorised personnel to dismantle or alter any part of a scaffold. Scaffold to be inspected daily before use by personnel prior to usage.</p>	
<p>Packing Up, Cleaning Up.</p>	<p>Falls, cuts, manual handling injuries from dismantling work platforms & extra bracing.</p> <p>Sunburn, eye & ear damage.</p> <p>Dust inhalation from sweeping up. Personnel hit by vehicle & plant movement around site.</p>	<p>Remove work platforms and extra bracing in the reverse order that they were erected. Work from adequately required ladders set up as per training techniques. Training in the use of PPE such as safety glasses, hearing protection and sunscreen and long sleeve clothing. Training in the use of PPE such as dust masks. Ensure driver is aware of personnel on site, use vehicle spotter to aid driver vision.</p>	<p>All personnel associated with this task.</p>
			

--	--	--	--

- I have read and understood the content of this Safe Work Method Statement (SWMS), have inducted and trained my employees and contractors in its implementation, and all agree to work in accordance with it.

Approved by:	Company Position:	Signature:	Date:

BUILD • DEVELOP • INVEST

Worker Name:	Worker Signature:	Worker Name:	Worker Signature:
--------------	-------------------	--------------	-------------------

NESSIS

BUILD • DEVELOP • INVEST

