

Safe Work Method Statement

Company Name: 	Site Address:	Other Details:
Contractor:	Activity/Trade: Plasterer	Date:

TASKS List the tasks required to perform the activity in sequence carried out.	HAZARDS & RISKS What can harm you - Hazards? What can happen – Risks?	RISK CONTROL MEASURES List the control measures required to eliminate or reduce the risk of injury and detail how the control measures will be put in place.	WHO IS RESPONSIBLE Individual/s responsible to implement the control measures identified.
Entry to Site.	Entry to unsafe areas. Movement of site personnel vehicles, plant & equipment.	Undertake NESSIS Developments site induction prior to arriving on site. Risk assessment of site conditions. Training of all employees.	All personnel associated with this task.
Unloading Equipment.	Fall from vehicle. Manual handling injuries. Being struck by equipment. Crush hands. Cuts. Slips, trips & falls. Sheets falling over and crushing personnel, if stacked upright against a wall.	Training employees in manual handling. Team lifting. Training employees in manual handling. The use of PPE equipment such as gloves. Unload equipment on level clear area. Ensure an adequately sized area is available to unload plaster board prior to commencement. Plasterboard sheets are never to be stacked upright leaning against a wall; sheets must always be unloaded onto a flat, level floor surface.	All personnel associated with this task.
Setting Up.	Crush hands, cuts. Slips, trips & falls. Manual handling injuries.	Use PPE equipment. Clear rubble & access to work area. Avoid difficult terrain. Secure ramps or planks. Training employees in correct manual handling techniques.	All personnel associated with this task.

<p>Installation of Wall and Ceiling Plasterboard Sheets & Cornices.</p>	<p>Back & shoulder injuries. Manual handling injuries.</p> <p>Slips, trips & falls.</p> <p>Falls from ladders.</p> <p>Falls from trestles & platforms.</p>	<p>Training personnel in correct manual handling techniques. Personnel are never to attempt lifting beyond their safe capacity. Ensure personnel are trained in correct lifting methods. Always utilise team lifting, or mechanical apparatus lifting methods when required.</p> <p>Ensure work area and access paths are clear of all materials & debris prior to commencement. Safe & appropriate access is to be used to gain access to all work areas and surfaces. Ensure any openings, voids or live edges, are safely barricaded off prior to commencement of any works. All personnel are to be made aware of any danger openings, voids or live edges prior to commencement of any works, through a daily toolbox meeting initiated by contractor.</p> <p>Training personnel in the correct use of portable ladders. All ladders to be in a safe & full working condition, and inspected by user daily prior to use. Ladders must be set up on a clear, flat even surface and never lent against a wall etc. Ladders must be used in accordance with manufacturer's specifications regarding weight, set up and usage.</p> <p>Training in the correct use trestles & work platforms. Trestles & work platforms must be set up on a clear, flat even surface and never lent against a wall etc. Trestles & work platforms must be used in accordance with manufacturer's specifications regarding weight, set up and usage. Absolute care is to be taken when working off such equipment as to not step off edge of platform or work to close to one end and cause platform to tilt up and fall. A spotter is to be used to monitor personnel working off such equipment to ensure the previous listed scenario does not occur. Only trained and competent personnel</p>	<p>All personnel associated with this task.</p>
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	<p>Cuts from utility knives & blades.</p> <p>Injuries from the use of tools and equipment.</p> <p>Eyes injuries from foreign bodies entering.</p> <p>Damaging effects of dust inhalation.</p> <p>Personnel hit by falling objects.</p> <p>Electrocution.</p>	<p>are work off such equipment.</p> <p>Training in the use of PPE equipment such as gloves. All personnel to be shown correct & safe usage of tools & equipment regarding utility knives & blades.</p> <p>All tools & equipment to be tested & tagged quarterly prior to use. Training in the correct use of all equipment prior to use.</p> <p>Training in the use of PPE equipment such as safety glasses.</p> <p>Training in the use of PPE equipment such as dust masks.</p> <p>Ensure materials are stacked in a clear area. Ensure no personnel are situated under any objects being lifted, moved or installed until process is completed and safe. Training in the use of PPE equipment such as hard hats and safety glasses.</p> <p>All tools & equipment to be tested & tagged quarterly prior to use. Training in the correct use of all equipment prior to use.</p>	
<p>Stopping Up, Setting & Trowelling.</p>	<p>Back, shoulder & neck injuries.</p> <p>Falls from ladders.</p> <p>Falls from trestles & platforms.</p>	<p>Personnel to be trained in the correct procedure of work practices. Personnel to take ample rest periods & muscle stretching when required without compromise.</p> <p>Training personnel in the correct use of portable ladders. All ladders to be in a safe & full working condition, and inspected by user daily prior to use. Ladders must be set up on a clear, flat even surface and never lent against a wall etc. Ladders must be used in accordance with manufacturer's specifications regarding weight, set up and usage. Personnel are to never overreach off a ladder to reach a work surface.</p> <p>Training in the correct use trestles & work platforms. Trestles & work platforms must be set up on a clear, flat even surface and never lent against a wall etc. Trestles & work platforms must be used in accordance with manufacturer's specifications regarding weight, set up and usage. Absolute care is to</p>	<p>All personnel associated with this task.</p>



	<p>Injuries from the use of tools and equipment.</p> <p>Electrocution.</p> <p>Injuries due to insufficient lighting.</p> <p>Manual handling injuries.</p> <p>Slips, trips & falls.</p>	<p>be taken when working off such equipment as to not step off edge of platform or work to close to one end and cause platform to tilt up and fall. A spotter is to be used to monitor personnel working off such equipment to ensure the previous listed scenario does not occur. Only trained and competent personnel are work off such equipment.</p> <p>All tools & equipment to be tested & tagged quarterly prior to use. Training in the correct use of all equipment prior to use.</p> <p>All tools & equipment to be tested & tagged quarterly prior to use. Training in the correct use of all equipment prior to use.</p> <p>Ensure adequate lifting is provided in all work areas prior to commencement.</p> <p>Training personnel in correct manual handling techniques.</p> <p>Ensure work area and access paths are clear of all materials & debris prior to commencement. Safe & appropriate access is to be used to gain access to all work areas and surfaces. Ensure any openings, voids or live edges, are safely barricaded off prior to commencement of any works. All personnel are to be made aware of any danger openings, voids or live edges prior to commencement of any works, through a daily toolbox meeting initiated by contractor.</p>	
<p>Sanding Plaster Works.</p>	<p>Damaging effects of dust inhalation.</p> <p>Eyes injuries from foreign bodies entering.</p> <p>Slips, trips & falls.</p> <p>Electrocution.</p> <p>Injuries from the use of tools and equipment.</p>	<p>Training in the use of PPE equipment such as dust masks. Ensure any sanding machines have full working dust extraction systems.</p> <p>Training in the use of PPE equipment such as safety glasses.</p> <p>Ensure work area and access paths are clear of all materials & debris prior to commencement.</p> <p>All tools & equipment to be tested & tagged quarterly prior to use. Training in the correct use of all equipment prior to use.</p> <p>All tools & equipment to be tested & tagged quarterly prior to use. Training in the correct</p>	<p>All personnel associated with this task.</p>



	<p>Falls from ladders.</p> <p>Falls from trestles & platforms.</p> <p>Back, shoulder & neck injuries.</p>	<p>use of all equipment prior to use. Training personnel in the correct use of portable ladders. All ladders to be in a safe & full working condition, and inspected by user daily prior to use. Ladders must be set up on a clear, flat even surface and never lent against a wall etc. Ladders must be used in accordance with manufacturer's specifications regarding weight, set up and usage. Personnel are to never overreach off a ladder to reach a work surface.</p> <p>Training in the correct use trestles & work platforms. Trestles & work platforms must be set up on a clear, flat even surface and never lent against a wall etc. Trestles & work platforms must be used in accordance with manufacturer's specifications regarding weight, set up and usage. Absolute care is to be taken when working off such equipment as to not step off edge of platform or work to close to one end and cause platform to tilt up and fall. A spotter is to be used to monitor personnel working off such equipment to ensure the previous listed scenario does not occur. Only trained and competent personnel are work off such equipment.</p> <p>Personnel to be trained in the correct procedure of work practices. Personnel to take ample rest periods & muscle stretching when required without compromise.</p>	
<p>Packing Up, Cleaning Up.</p>	<p>Falls, cuts, manual handling injuries from dismantling work platforms & extra bracing.</p> <p>Sunburn, eye & ear damage.</p> <p>Dust inhalation from sweeping up.</p> <p>Personnel hit by vehicle & plant movement around site.</p>	<p>Remove work platforms and extra bracing in the reverse order that they were erected. Work from adequately required ladders set up as per training techniques.</p> <p>Training in the use of PPE such as safety glasses, hearing protection and sunscreen and long sleeve clothing.</p> <p>Training in the use of PPE such as dust masks. Ensure driver is aware of personnel on site, use vehicle spotter to aid driver vision.</p>	<p>All personnel associated with this task.</p>

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- I have read and understood the content of this Safe Work Method Statement (SWMS), have inducted and trained my employees and contractors in its implementation, and all agree to work in accordance with it.

Approved by:	Company Position:	Signature:	Date:

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Worker Name:	Worker Signature:	Worker Name:	Worker Signature:
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